Integrated Curriculum Committee Bylaws and Rules of Procedure

1.0   ICC INSTITUTIONAL LOCATION AND RELATIONSHIPS TO THE UNIVERSITY SENATE & CAMPUS COMMUNITIES

The Integrated Curriculum Committee (ICC) is a standing committee of the University Senate of Cal Poly Humboldt~~Humboldt State University~~.

2.0   PURPOSE OF THE INTEGRATED CURRICULUM COMMITTEE

The Cal Poly Humboldt ~~HSU~~ University Senate charges the ICC with the careful consideration and deliberation of all academic planning and curriculum matters. It is the expectation of the University Senate that ICC members work collaboratively and act in the best interest of the university-wide community and in consideration of the Humboldt ~~HSU \mission~~ purpose and strategic plan. The University Senate will accept most ICC recommendations without further deliberation; however, the University Senate reserves the right to deliberate on any recommendation.

The University Senate further notes that while the ICC is charged with developing and applying academic planning and curricular task processes, there are important elements of college-wide and inter-college collaboration that are not the focus of the ICC. The University Senate encourages the appropriate bodies (e.g., college councils of chairs and cross-college affinity groups) to structure regular conversations to facilitate collaboration and sharing of ideas regarding change. In support of this collaboration~~Therefore~~, members of the ICC are expected to report ~~out~~ on curricular proposals and ICC work ~~facilitate such collaborative conversations~~ in their Colleges, Schools and Departments, and the ICC chair will send out bi-weekly updates to Department Chairs and Program Leaders to promote information sharing and identification of collaborative opportunities. These conversations should be conceived as mechanisms that foster creativity, sharing, and collaboration. The ICC as outlined in this constitution will be the only campus body with the authority to forward academic planning and curriculum proposals to the University Senate, which, when approved by Senate, will be forwarded to the Provost's office for final consideration.

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> Do we intend to communicate that the former is more recommendation while the latter is more mandatory?

3.0   MEMBERSHIP

In order to benefit from expertise in a range of curriculum-related roles, the ICC shall include 16~~2~~ Faculty, 6 Administrators, 7~~2~~ Staff, and 2 Students.

3.1   Chair: The Chair of the ~~Integrated~~ Curriculum Committee shall be a faculty member elected by the General Faculty for a three-year term, ~~also~~ serves on the

University Senate Executive Committee and as Chair of the Academic ~~Master~~ Planning and Programs (APP) Subcommittee.

3.2 **Elected Membership:** The elected membership of the Integrated Curriculum Committee shall be as follows:

- **One (1) Faculty from CAHSS**, elected by CAHSS faculty for a three-year term, also serves on the Course and Degree Change Subcommittee
- **One (1) Faculty from CNRS**, elected by CNRS faculty for a three-year term, also serves on the Course and Degree Change Subcommittee
- **One (1) Faculty from CPS**, elected by CPS faculty for a three-year term, also serves on the Course and Degree Change Subcommittee
- **One (1) Faculty from any college**, elected by the General faculty for a three-year term, also serves on the Course and Degree Change Subcommittee
- **One (1) Faculty from any college**, elected by the General faculty for a three-year term, also serves on the Academic ~~Program and~~~~Master~~ Planning and Programs Subcommittee
- **One (1) Faculty from any college**, elected by the General faculty for a three-year term, also serves as Chair of the GEAR Curriculum and Assessment Subcommittee
- **One (1) Faculty from CAHSS**, elected by the CAHSS faculty for a three-year term, also serves on the GEAR Curriculum and Assessment Subcommittee
- **One (1) Faculty from CNRS**, elected by the CNRS faculty for a three-year term, also serves on the GEAR Curriculum and Assessment Subcommittee
- **One (1) Faculty from CPS**, elected by the CPS faculty for a three-year term, also serves on the GEAR Curriculum and Assessment Subcommittee

3.3 **Ex-officio and Appointed Members:** The ex-officio and appointed membership of the Integrated Curriculum Committee shall be as follows:

- **Chair, Academic Policies Committee**, does not serve on an ICC Subcommittee
- **One (1) Department Chair from CAHSS,** selected by the CAHSS Chairs for a two-year term, also serves on the Academic ~~Master~~ ~~Programs and~~ Planning and Programs Subcommittee
- **One (1) Department Chair from CNRS,** selected by the CNRS Chairs for a two-year term, also serves on the Academic ~~Programs and~~~~Master~~ Planning and Programs Subcommittee
- **One (1) Department Chair from CPS,** selected by the CPS Chairs for a two-year term, also serves on the Academic ~~Programs and Master~~ Planning and Programs Subcommittee
- **One (1) Graduate Council Faculty Representative,** also serves on the Academic ~~Programs and Master~~ Planning and Programs Subcommittee
- **Librarian,** appointed by the Dean of the Library, also serves on the Academic ~~Program and Master~~ Planning and Programs Subcommittee
- AVP of Academic Programs ~~Vice Provost~~, also serves on the Academic ~~Programs and Master~~ Planning and Programs Subcommittee and GEAR Curriculum and Assessment Subcommittee

- **Associate Dean from CAHSS,** also serves on the Academic ~~Programs and Master~~ Planning and Programs Subcommittee
- **Associate Dean from CNRS,** also serves on the Academic ~~Programs and Master~~ Planning and Programs Subcommittee
- **Associate Dean from CPS,** also serves on the Academic ~~Programs and Master~~ Planning and Programs Subcommittee
- **Dean from CEEGE,** also serves on the Academic ~~Programs and Master~~ Planning and Programs Subcommittee
- **Registrar**, also serves on the Academic ~~Programs and Master~~ Planning and Programs Subcommittee~~.~~

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- Articulation Officer~~Assistant Registrar~~**,** also serves on the Course and Degree Changes Subcommittee
- Registrar **Designee**, also serves on the GEAR Curriculum and Assessment Subcommittee

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- Associate Director of **Academic Assessment** ~~Coordinator~~**,** also serves on the Academic Planning and Programs Subcommittee and the GEAR Subc~~C~~ommittee

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- One (1) **Curriculum Analysts**~~Coordinator,~~ (or related position in the Academic Programs office)~~,~~ also serves on the Course and Degree Changes Subcommittee and the GEAR Curriculum and Assessment Subcommittee
- One (1) Curriculum Analysts~~Coordinator,~~ (or related position in the Academic Programs office), also serves on the GEAR Curriculum and Assessment Subcommittee

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- One (1) Professional Advisor, also serves on the GEAR Curriculum and Assessment Subcommittee~~.~~

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- **Associated Students Legislative Vice President,** service on an ICC Subcommittee is not required
- **One (1) Student,** appointed by the Associated Students Presidents and determined by Associated Students, also serves on the GEAR Subcommittee.~~service on an ICC Subcommittee is not required~~

4.0   SUBCOMMITTEES OF THE ICC

~~The ICC Chair, in consultation with the Subcommittee Chairs, AVP of Academic Programs, and Curriculum Analysts ICC members, shall coordinate the allocation of tasks to the subcommittees and standing committees (See Section 8 on Agenda Construction and Task Assignment).~~ The Subcommittees of the ICC shall be the:

- Course and Degree Changes (CDC) Subcommittee
- Academic ~~Master~~ Planning and Programs (APP~~CAMP~~) Subcommittee
- General Education and All University Requirements (GEAR) Curriculum and Assessment Subcommittee
- ~~Academic Peer Program Review Subcommittee~~

4.1   Course and Degree Changes (CDC) Subcommittee

4.11 Chair: The Chair of the CDC shall be elected from the CDC faculty members.

4.12 Membership

- Three (3)~~One~~ elected faculty member~~s-~~ one from each college
- One (1) additional faculty member elected at large from any college
- One (1) Articulation Officer~~Office of the Registrar Staff Member~~
- One (1) Curriculum ~~Coordinator Aa~~Analyst~~s~~

~~**4.13●**~~ Duties

i.   Evaluate and respond to assigned course and degree change and new course proposals, ~~including GEAR (General Education and All-University Requirements) course approval requests, using specific decision-making criteria (i.e., 120 unit limit; plans for appropriate course rotation; and comparative data on similar programs)~~ and GEAR proposals that include changes in addition to GEAR status.

ii. Develop and update as needed a template for reporting ~~out of Subcommittee~~ to the ICC the evaluation criteria and related recommendations on a proposal

~~ii.~~iii. As appropriate, consult with the GEAR, APP~~C~~, and/or the Associate Director of Academic Assessment on proposals.

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4.2   Academic ~~Master~~ **Planning and Programs (APP~~CMP~~) Subcommittee**

4.21 Chair: The Chair of the A~~M~~PP~~CP~~ shall be the ICC Chair

4.22 Membership

- Three~~One~~ (3~~1~~) faculty department chair representative~~-~~ one from each

college Council of Chairs – Total of 36 Department Chairs
- One (1) additional faculty member elected at- large from any college
- One (1) Graduate Council Faculty Representative
- ThreeOne (31) Associate Deans (or Dean) from of each college Total 3 Associate Deans
- Dean of CEEGE
- One (1) Librarian
- AVP of Academic Programs Vice Provost
- Associate Director of Academic Assessment
- Registrar

4.23 Duties
- Annually review and update the Academic Master Plan (AMP), which is the Chancellor's Office document that details the degree programs offered and proposed to be added by the University-; this process includes the review of new degree projections
- Review and update the Cal Poly Humboldt Academic Roadmap
- Develop and update process, proposal formats, and evaluation criteria for Letters of Intent for New Programs and New Program Full Proposals including a template for reporting out of Subcommittee to the ICC recommendations on proposals *
- Evaluate and respond to new degree, minor, and certificate program proposals, new concentration proposals, concentration elevations, and proposals for new and suspension of minors, certificates, concentrations, and degree programs.
- ReviewDevelop and update the curriculum guidelines HSU Curriculum Handbook and related web resources
- Review, update, and develop policies and procedures related to curriculum development, proposals, and approval processes
- As appropriate, consult with CDC, GEAR and/or the Director of Academic Assessment on proposal details.
- Review and comment upon PREP (Program Review, Evaluation and Planning) Memorandum of understandings (MOUs)
- Oversee the PREP Process, including reviewing PREP MOUs and developing and updating PREP protocols

*Proposals that constitute changes to the *Academic Master Plan* include new major, minor, and option proposals, as well as proposals based on approved pilot projects.
Through the "Pre-proposal" process, units will seek permission to develop a Full New Program Proposal. The pre-proposal process serves two functions: It initiates an early university-wide conversation on a

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~~new program idea. Also, in cases where a unit is denied permission for further planning, considerable resources may be saved.~~

4.3   GEAR Curriculum and Assessment Subcommittee

4.31 Chair: The Chair of the GEAR Curriculum and Assessment ~~S~~subcommittee shall be a member of the ICC and elected by the Faculty for a 3-year term.

4.32 Membership
- Four (4) Faculty ~~(who are not members of the ICC)~~, one from each college and one at-~~-~~large~~, appointed by the Senate Appointments and Elections Committee for a 3-year term~~
- ~~One (1) additional Faculty member, appointed by the Senate Appointments and Elections Committee for a 3-year term, ideally someone who teaches in at least one of the GEAR areas: A, E, DCG, Institutions, and who is not a member of the ICC~~
- One (1) Student representative (as determined by Associated Students)
- Associate Director of Academic Assessment ~~Coordinator~~
- One (1) Curriculum Analyst
- One (1) Articulation Officer~~specialist~~.
- AVP of Academic Programs ~~Vice Provost~~, or Designee

4.33 Duties
- ==Evaluate and respond to== new and revised GEAR course proposals, including GWAR course certification
- Receive and advise the Associate Director of Academic Assessment ~~Coordinator~~ on annual GEAR assessment schedule of work
- Advise and ~~s~~Support Associate Director of Academic Assessment ~~Coordinator~~ in coordinating program participation in GEAR assessment
- Review Annual GEAR Assessment Report from the Associate Director of Academic Assessment ~~Coordinator~~
- ~~Coordinate with APMP~~C~~ and CDC, as needed, to provide curricular guidance for the oversight of the GEAR program~~
- Provide curricular guidance for the oversight of the GEAR program
- Coordinate and facilitate General Education on Program Review
- As appropriate, consult with CDC, APP~~C~~, and/or the Associate Director of Academic Assessment on proposal details.
- ~~Periodically review and update GEAR assessment plan and curriculum matrix~~

- Review and certify writing intensive courses
- Coordinate and facilitate General Education on Program Review

4.4   Academic Peer Program Review subcommittee

4.41 Chair: The Chair of the Peer Program Review Subcommittee shall be the ICC Chair

4.42 Membership
- One (1) Librarian
- Two (2) faculty members of the ICC such that each academic college is represented on the committee.
- Academic Assessment Coordinator

4.43 Duties
- Will be carried out annually during March and April.
- The Academic Peer Program Review subcommittee will read and respond to the self-study portion of the five-year academic program reviews. The APPR subcommittee will write a letter to the program faculty with recommendations for their consideration prior to finalizing their Five-year Action Plan. The Academic Peer Program Review letter will be included with the five-year academic program review documents.

5.0   RELATED SENATE COMMITTEE – ACADEMIC POLICIES COMMITTEE

The Academic Policies Committee (APC) is a standing committee of the University Senate of Cal Poly Humboldt State. APC membership is defined in the University Senate's Bylaws Bylaws. The APC Chair serves as a member of the ICC (but not as a member of any ICC subcommittee). As the APC develops policies, the draft documents are brought to the ICC for suggestions.

6.0   ANNUAL PROGRAM REVIEW PEER REVIEWS

All faculty members of the ICC will read and respond to the self-study portion of the seven-year academic program reviews. Based on the number of program reviews for the year, each faculty will be assigned 2-4 programs to review, with a minimum of 5 faculty, and the Associate Director of Academic Assessment, providing feedback for each program. The Director of Academic Assessment will compile all feedback into a peer review letter that will be distributed by the ICC chair to the Programs.

7 6.0   NOMINATIONS, ELECTIONS, AND QUALIFICATIONS

The ICC Chair and the nine five (9 6) other generally elected ICC faculty members will be elected by the General Faculty. The Appointments and Elections Committee of the

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"All faculty members *(including librarians)* of the ICC will...."

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University Senate will conduct the nomination and election processes in accordance with the provisions of General Faculty Constitution and the University Senate Bylaws. Candidates for ICC Chair must be faculty with previous experience serving on the ICC, the University Senate, ~~or~~ the Academic Policies Committee~~, the GEAR Committee,~~ or as a department chair. The faculty members elected by the General Faculty will serve staggered three-year terms so that ICC subcommittees will include at least two faculty members with previous experience serving on each ~~the~~ subcommittee. When a faculty member leaves before term completion, the body will follow the process for filling vacancies that occur between regular elections, as outlined in the General Faculty Constitution and University Senate Bylaws.

The Chair of the Course and Degree Changes Subcommittee will be selected annually by the membership of the subcommittee. The chair of the GEAR Curriculum and Assessment Committee will be elected directly to that position as described above.

A department chair representative from each college will be elected by their respective college Council of Chairs for a two-year term on the ICC Academic ~~Master~~ Planning and Programs Subc~~C~~ommittee.

A Graduate Council Faculty Representative will be elected by the Graduate Council to serve a one-year term.

8.0   MEETING SCHEDULES
The ICC and its subcommittees meet during a two-hour time block on Tuesdays starting at 9 am, beginning~~begining~~ ~~starting~~ the first Tuesday of each semester~~classes.~~ ~~designated prior to the scheduling of fall classes~~. There is no expectation for meetings outside this time block, but there is an expectation for reading of course and program proposals, edits, and comments outside the scheduled meeting time. The Chair of the ICC may cancel meetings of the ICC if there are no agenda items. These meetings will be hyflex whenever possible. The Academic Policies Committee will meet at times other than the regularly scheduled ICC meeting times.

~~8.0~~ 9.0   **AGENDA CONSTRUCTION AND TASK ASSIGNMENT**
All academic planning, curricular change proposals, and policy items shall be submitted to the ICC via campus electronic curricular workflow management system~~the Academic Programs Office through Cc~~Curriculog. The ICC Chair builds the agenda for each ICC meeting in consultation with the AVP of Academic Programs ~~Vice Provost~~ and is assisted~~and assisted~~ administratively by the Curriculum Analyst~~Coordinator~~ from the Office of Academic Programs. The Curriculum Analyst~~Coordinator~~ will screen materials submitted for review and return incomplete proposals to the originating unit before these are reviewed by the ICC chair and the AVP of Academic Programs~~AP~~. The ICC bi-weekly agenda is posted on the ICC website and distributed to Department Chairs and Program Leaders~~Web~~ and is built around the following four areas:

~~8.1~~ 9.1 **Consent Calendar**

The consent calendar provides a mechanism to quickly process routine items under one umbrella. The process is intended to save time, while still creating a mechanism for review of even simple items: aAny member of the ICC may move that an item be removed from the Consent Calendar and placed on the Assignment Action Calendar. If there are no objections to items on the Consent Calendar, the slate is passed on to the University Senate. Consent Calendar items include the following:

- Suspending/Deleting a course from the catalog that does not trigger a program change
- Requesting a change in course number
- Requesting a change in course title
- Requesting a change in grading mode
- Requesting a cChanges in prerequisites that do not trigger a program change
- Requesting a C-classification change that does not trigger a workload (WTU) change
- Catalog copy corrections or changes not related to curricular proposals

8.2 Assignment Action Calendar
The assignment action calendar is for new items for the ICC that were not appropriate for the Consent Calendar and require Subcommittee or Committee attention (Table 1).

8.3 9.2Voting Action Calendar
The voting action calendar includes items requested by a Subcommittee (APPC, GEAR or CDCassessment), or the the Academic Policies Committee, or the GEAR Curriculum and Assessment Committee for ICC decision. In some cases, the ICC may agree that first reading deliberations of voting action calendar items were sufficient and may immediately be voted on to move to the Senate. agree that immediate deliberations of assignment action calendar items were sufficient and may immediately move an item to the Voting Action Calendar.

8.48.0   9.3DiscussionInformation Calendar
This calendar provides a mechanism for ICC members to share updates on academic planning and curricular work in progress and receive input from the larger full ICC group that will shape the work.

Table 1: Subcommittee and Committee Assignment Designations Based on Action Item Type

Subcommittee or Committee	Action Item Type
Subcommittee on Course and Degree Changes (CDC)	- Course Changes including approval for GE, Institutions and DCG designation - Program Changes - New Courses unless they are in a package with a new program for which APPCMP is responsible - Note: Proposals that come as part of a package that is under the APP preview, will go

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		directly to the APP subcommittee.
	Subcommittee on GEAR Curriculum and Assessment	• Course Change and New Course proposals that include changes in GEAR status, including GWAR designationAssessment Plans for GEAR Curriculum • GEAR course recertifications • Revisions to GEAR SLOs • DLead efforts to design and implementation of GEAR • learning Aassessment • Implementation of changes to GE requirements Note: Proposals that come as part of a package that is under the APP preview, will go directly to the APP subcommittee.
	Subcommittee on Academic Programs and Planning (APPC)	• Projected Degree Proposalse proposals • New Degree, Minor, and Certificate Programs, new Concentrationsand Cconcentration Eelevation Proposals • Pilot Programs • Program Elimination • Academic Master Plan • Academic Roadmap • Curriculum Proposal and Review Policies and GuidelinesHandbook
	Academic Peer Program Review (APPR) Subcommittee	• Review five-year program documents; provide input for program faculty consideration.
	Academic Policies Committee (APC)	• Policies

109.0 DECISION-MAKING PROCESSES AND VOTING

Members are expected to read proposals before meetings in which these proposals are discussed.

When a voting action item is ready, the Subcommittee Chair requests that the ICC Chair schedule the item on the Voting Action Calendar. The subcommittee reports that item to the ICC. If critical new information is introduced during voting action item discussion, the item lead is responsible for updating the record and delivering a final e-copy of any required document.

In the event that the ICC concludes that a curriculum proposal cannot be approved, the ICC chair will detail the rationale in writing to the faculty who submitted the proposal and the appropriate Department Chair(s) and Associate Dean(s). Additionally, that information will be communicated to the University Senate as an information item. Proposers of the denied curriculum proposals have the right to appeal to the University Senate.

New course, course change, and program change proposals put forward for the voting action calendar by the CDC and/or GEAR will be voted on as first readings. All other items on the voting action calendar will follow a first and second reading format. In the event there are no concerns raised on a voting calendar item, a motion to waive the second reading may be proposed and a vote held. For curriculum proposal voting items, the originator of a curricular proposal, and/or collaborator, will be invited to present the main points to the ICC and answer questions or address concerns. Proposal changes that can be appropriately addressed ahead of the publication of the next ICC agenda will return at the following ICC meeting. Proposals with significant changes that cannot be made appropriately ahead of the publication of the next ICC agenda, may be moved back to the subcommittee for further review. Based on the number of voting times on the agenda, voting items will be alloted up to 20 minutes for discussion at the first reading. Any feedback that has not been shared at the end of those 20 minutes can be emailed to the ICC chair. Based on the number of voting times on the agenda, items will be allotted up to 10 minutes at the second reading.

ICC decisions on consent and voting action items will be forwarded as recommendations to the University Senate. Projected degree proposals are moved forward to the University Senate as an iInformational item. All members of the ICC (elected or Ex-officio)-, except the AVP of Academic Programs, may vote and a majority carries the vote. Members that abstain from voting change the quorum for majority. Absent voting members can assign a Proxy to cast a vote on their behalf. A voting member can proxy for only one other member at a time and use of Proxies should be communicated to the ICC chair in writing ahead of the meeting.

The Curriculum Aanalysts will forward to the University Senate office the list of items and related ICC recommendations for consideration by the University Senate on the ICC consent calendar. The Chair of the ICC will present items for the University Senate agenda to the University Senate Executive Committee. The Executive Committee, in consultation with the Chair of the ICC, schedules ICC items on one of two University Senate meeting calendars.

10.1 Consent Calendar of the University Senate

The ICC will schedule most items on this calendar.

10.2 Business Calendar of the University Senate

Policy resolutions and new degree, minor, and certificates will appear on this calendar

==*NOTE ICC*: The deleted section here got difficult to follow with all cross outs so these==

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==comments are integrated and included in the newly worded section 10 above.==

~~he ICC is a consensus-building body facilitated by the Chair of the ICC. Members are expected to read proposals before meetings in which these proposals are discussed. . When proposals come to ICC they will be discussed for 20 minutes and questions and concerns will be recorded. If there are no issues that need to be addressed, the Chair will ask if there are objections to moving the proposal forward. If there are concerns that need to be addressed, the proposal comes back in two weeks and no new concerns should be raised. If the concerns have been addressed and there are no objections the proposal moves forward out of ICC. This second reading should take no longer than 30 minutes. Based on this process the The ICC makes recommendations to the University Senate. In cases where more than one ICC member is in disagreement on an item, the Chair of the ICC will call for a vote. All members of the ICC (elected or Ex officio), except the AVP of Academic Programs Vice Provost, may vote and a majority carries the vote. Members that abstain from voting change the quorum for majority.~~

~~When proposals are deemed ready to move to ICC the originator will present the main points at ICC and answer questions or address concerns. If there are multiple concerns and/or questions the originator will return with an updated draft of the proposal (see above).~~

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~~The ICC Chair in consultation with the ICC will assign items to a subcommittee lead or committee as noted above, though a Subcommittee without work may assist another Subcommittee. As items are assigned as part of the ICC general meeting, ICC members may provide immediate input and raise questions. ICC members are not expected in preparation for the meeting to read all materials passing through the body, though Deans (or designees) are expected to more carefully monitor items central to their college. In addition, College Chair representatives communicate with their respective bodies regarding items of particular salience to their college.~~

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~~The subcommittee or committee member assigned to lead an item through the ICC process will note questions and input raised by the ICC at introduction of the item. They also compile the formal record on a proposal based on subcommittee or committee processes and report formats or templates. This formal record provides a mechanism for answering possible future questions regarding proposal recommendations and rationale. While one subcommittee/committee member leads any inquiry pertaining to a proposal, all subcommittee members are expected to carefully read materials assigned to their group and contribute to any deliberations. In the case of items from the Academic Policies Committee or the GEAR Curriculum and Assessment subcommittee, items will always be brought to the ICC by the committee chair.~~

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~~When a record of the recommendation is ready, the subcommittee/committee chair requests that the ICC Chair schedule the item on the Voting Action Calendar. The subcommittee lead reports that item to the ICC. If critical new information is introduced~~

~~during voting action item discussion, the lead is responsible for updating the record and delivering a final e-copy of any required record to the Curriculum Coordinator.~~

~~In the event that the ICC concludes that a curriculum proposal cannot be approved, that information will be communicated to the University Senate as an information item. Proposers of denied curriculum proposals have the right to appeal to the University Senate.~~

~~The Curriculum Coordinator will forward to the University Senate office the list of items and related ICC recommendations for consideration by the University Senate.~~

~~**10.0   REPORTING ITEMS OUT OF ICC**~~
~~The Chair of the ICC presents items for the University Senate agenda to the University Senate Executive Committee without deliberation. The Executive Committee, following recommendations of the Chair of the ICC, schedules ICC items on one of two University Senate meeting calendars.~~
~~**10.1 Consent Calendar of the University Senate**he ICC will schedule most items on this calendar.~~

~~**10.2 Business Calendar of the University Senate**~~
~~Policy resolutions and Academic Master Plan changes will appear on this calendar.~~

11.0   POST ICC RECOMMENDATION PROCESSES

Any member of the University Senate may move that an item be removed from the Consent Calendar and placed on the Business Calendar where it will be open for deliberation. As a University Senate courtesy, a University Senator will move an item off the University Senate Consent Calendar and onto the University Senate Business Calendar when asked to do so by a member of the university community. The University Senate makes recommendations to the Provost or designee on academic planning, academic policy, and curricular decisions. The Provost or designee considers the University Senate's recommendations. When appropriate, the Provost may consult with other Vice Presidents and/or the President before making a decision.

12.0   ICC BYLAWS AND RULES OF PROCEDURE REVIEW CHANGES

Changes to this set of bylaws and rules of procedure will be vetted through the ICC and introduced to the University Senate for consideration.

13.0   RELEASE TIME

The University Senate will negotiate prior to elections the release time for ICC faculty members whose ICC-related workload requires it.

14.0   APPENDICES

- Appendix 1: Diagram of ICC Work Flow
- ~~Appendix 2: Diagram of ICC Membership and Intersections with the University Senate~~

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Approved: Vote of the General Faculty, May 5-6, 2009
Proposed Revision: Integrated Curriculum Committee, April 17, 2012
University Senate: Proposed Revision Passed Unanimously, April 24, 2012 (Resolution #35-11/12-ICC)
Provost Snyder: Revision Approved 05/02/12

Proposed Revision: Integrated Curriculum Committee, April 22, 2015
University Senate: Proposed Revision Passed, May 12, 2015 (Resolution #28-14/15-ICC)
Interim Provost Zorn: Revision Approved May 28, 2015

Proposed Revision and approval: Integrated Curriculum Committee, April 24, 2018