

**RESOLUTION REGARDING FORWARDING FILES
(#08-00/01-FA/FLR)**

- WHEREAS, The security for faculty personnel action files is the joint responsibility of faculty, staff, and administrators; and
- WHEREAS, Personnel file security and integrity are essential to assure fair evaluations and fair employment practices; and
- WHEREAS, Appendix J and our long-standing practices are consistent with the Collective Bargaining Agreement regarding the forwarding of files; and
- WHEREAS, It is a long-standing practice that administrators at all three levels read the files in the same secure locations that the peer review committees read them; and
- WHEREAS, This long-standing practice has provided a high level of security for the Working Personnel Action Files (WPAFs), and has maintained their integrity; and
- WHEREAS, The Senate Executive Committee requested in writing that the Vice President for Academic Affairs allow us the opportunity to discuss the "forwarding" of WPAFs for the purpose of her review; therefore, be it
- RESOLVED: That the Academic Senate of Humboldt State University objects to the movement of the personnel files from the office of the University Faculty Personnel Committee to the office of the Vice President for Academic Affairs; and be it further
- RESOLVED: That the Academic Senate of Humboldt State University request that the Vice President for Academic Affairs follow the long-established policies and procedures for handling personnel files unless and until changes, if any, have been carefully considered by those faculty, staff, and administrators who are jointly responsible for the integrity of the files through shared governance procedures; and if she does not voluntarily comply, be it further
- RESOLVED: That the Academic Senate of Humboldt State University recommend that the President direct the Vice President for Academic Affairs to follow the long-established policies and procedures for handling personnel files unless and until changes, if any, have been carefully considered by those faculty, staff, and administrators who are jointly responsible for the integrity of the files through shared governance procedures.

**RESOLUTION REGARDING FORWARDING FILES
(#08-00/01-FA/FLR)**

- WHEREAS, The security for faculty personnel action files is the joint responsibility of faculty, staff, and administrators; and
- WHEREAS, Personnel file security and integrity are essential to assure fair evaluations and fair employment practices; and
- WHEREAS, Appendix J and our long-standing practices are consistent with the Collective Bargaining Agreement regarding the forwarding of files; and
- WHEREAS, It is a long-standing practice that administrators at all three levels read the files in the same secure locations that the peer review committees read them; and
- WHEREAS, This long-standing practice has provided a high level of security for the Working Personnel Action Files (WPAFs), and has maintained their integrity; and
- WHEREAS, The Senate Executive Committee requested in writing that the Vice President for Academic Affairs allow us the opportunity to discuss the "forwarding" of WPAFs for the purpose of her review; therefore, be it
- RESOLVED: That the Academic Senate of Humboldt State University objects to the movement of the personnel files from the office of the University Faculty Personnel Committee to the office of the Vice President for Academic Affairs; and be it further
- RESOLVED: That the Academic Senate of Humboldt State University request ^{if any} that the Vice President for Academic Affairs follow the long-established policies and procedures for handling personnel files unless and until ~~any~~ changes have been carefully considered by those faculty, staff, and administrators who are jointly responsible for the integrity of the files; and if she does not voluntarily comply, be it further
- RESOLVED: That the Academic Senate of Humboldt State University recommend that the President direct the Vice President for Academic Affairs to follow the long-established policies and procedures for handling personnel files unless and until ~~any~~ changes ^{if any} have been carefully considered by those faculty, staff, and administrators who are jointly responsible for the integrity of the files.

(through shared governance process)