

RESOLUTION ON THE ACADEMIC YEAR CALENDAR PROCESS
(#03-96/97-FA)

- WHEREAS, Discussions are currently underway regarding substantive changes to the academic year calendar; and
- WHEREAS, Implementation of a new academic year calendar would have great impact on curriculum, students, faculty, staff and the physical plant at Humboldt State University; and
- WHEREAS, It is important that all faculty, staff and students be fully informed of and have the opportunity to respond to any proposal for significant changes to the academic year calendar; and
- WHEREAS, A new academic year calendar should not be adopted until any serious questions or challenges are first addressed and resolved; and
- WHEREAS, Changes to the academic year calendar have an impact on resources, personnel and programs, and therefore require sufficient lead time for planning and preparation; and
- WHEREAS, The demands on faculty, staff and students at Humboldt State University are already great; and
- WHEREAS, Proposed changes in the academic year calendar should be presented to the Academic Senate for consultation and recommendation as described in the *Faculty Handbook*, Section 111, Academic Calendar [see below]; therefore, be it
- RESOLVED: That the Academic Senate of Humboldt State University recommends that faculty, staff and students be polled on any significant changes to the academic year calendar; and be it further
- RESOLVED: That the Academic Senate of Humboldt State University reaffirms that any proposed changes to the academic year calendar be arrived at in consultation with the Academic Senate; and be it further
- RESOLVED: That the Academic Senate of Humboldt State University recommends that any changes to the academic year calendar be implemented no sooner than the second fall semester following the approval of said change(s).

Faculty Handbook, Section 111

Academic Calendar

The official university academic calendar is found in the General Catalog (bulletin) and is based on a semester system. It is developed by the administrative staff, submitted by the president to the Academic Senate for its recommendation and, in final form, is approved by the president and issued as an Executive Memorandum from the Office of the President.

In addition to establishing instructional terms and examination periods, the calendar specifies periods of other academic

workdays, including attendance at functions such as the opening faculty meeting and commencement ceremonies, as well as academic holidays and recesses. Any changes in the academic calendar from the published version require consultation with the Academic Senate and approval by the president. In accordance with the provisions of Section 42800 of Title 5, California Administrative Code, certification of academic pay periods and academic workdays, fixed annually for pay plan purposes, is submitted to the Office of the State Controller and the Office of the Chancellor by the president.