

## **2018-2019 ERFA Coordinating Committee**

Note: This list of members of the Coordinating Committee of the Emeritus and Retired Faculty Association of Humboldt State University, along with brief descriptions of officers' duties, was circulated to all committee members listed below in January, 2015. It met with general agreement but it has not been formally adopted at a meeting.

### **Officers:**

John C. Schafer, Coordinator and ERFA Chair

- Responsible for calling committee meetings when needed and for coordinating the activities carried out by the other officers and committee members—organizing monthly luncheons, fund-raising, membership solicitation, and publicity. Works with committee members to administer the Faculty Award Program. Also responsible for coordinating other activities that may be suggested by the committee.

JeDon Emenhiser, Immediate Past Coordinator

- Acts as advisor to the committee and provides information on past policies and practices related to HSU ERFA.

Joan Berman, Program Chair

- Plans the program for our luncheons held on the second Tuesday of the months of February, March, April, May, September, October, November, and December. Works with the Administrative Support Coordinator at HSU to ensure that program descriptions for all four scheduled programs are sent by U.S. mail to members before the first luncheon of the semester and that email reminders are sent before each luncheon. Introduces speakers at the luncheon.

Jack Stoob, Treasurer

- Keeps track of—and submits reports concerning—two accounts:

(1) The HSU ERFA Account within the HSU General Fund which is processed through the HSU Senate Office. This account, funded by HSU ERFA member dues, covers expenses for mailings, photocopying, and other administrative costs.

(2) The HSU ERFA Account at the Humboldt Area Foundation (HAF). This account, funded by CSU ERFA rebate checks from CSU ERFA (15% of CSU-ERFA dues) and by contributions, provides funds for HSU ERFA's Faculty Award Program and for expenses not related to services provided by the Senate Office.

Kenneth Fulgham, Membership Chair, Representative to CSU ERFA

- Responsible for keeping a list of current HSU ERFA members and for soliciting new members. Collects membership dues and deposits them in the ERFA General Faculty Fund. Sends letters to members encouraging them to contribute to the ERFA HAF Fund.
- Ken is also HSU ERFA's representative to the CSU ERFA Association. Composed of retired and emeritus faculty, this association addresses and protects the rights of retired faculty and staff. The representative's duties include attending the two meetings of ERFA's State Council that are held in Los Angeles each year and reporting back to HSU ERFA members on important issues.

Marshelle Thobaben, Representative to CSU ERFA and HSU ERFA Representative to the HSU University Senate

- Representative to the CSU ERFA Association (elected by CSU ERFA). Composed of retired and emeritus faculty, this association addresses and protects the rights of retired faculty and staff. The representative's duties include attending the two meetings of ERFA's State Council that are held on various CSU campuses each year and reporting back to HSU ERFA members on important issues.
- Marshelle Thobaben is also the official representative of HSU ERFA to the HSU University Senate.

## **Other Members of the Coordinating Committee**

Robert Rasmussen

Ted Ruprecht

Jack Yarnall

Bernadette Cheyene